



28th modeling and hobby fair
October 17th - 20th, 2019
PVA EXPO PRAHA
CZECH REPUBLIC

Application documentation

Important dates

- June 30th, 2019 ⇒ Deadline for sending applications at discounted prices
- August 31st, 2019 ⇒ Deadline for sending service orders
- ⇒ Deadline for sending stand building orders

Content

- 1** Application - order of exhibition area
- 2** Order of stand building
- 3** Order of services
- 4** Commercial and technical terms of fair
- 5** Declaration on the protection of personal data

COMPANY, ADDRESS

Company name	
Street and number	
Town, Postcode, Country	
Telephone	E-mail
TAX ID Nr.	WWW

CONTACT PERSON

Name and Surname
Mobile phone
E-mail

MAILING ADDRESS (if different from invoice address)

Company name
Street and number
Town, Postcode, Country

PRICES OF AREAS 2019	<input type="checkbox"/> Row area min. 4 m ²		<input type="checkbox"/> Corner area min. 8 m ²		<input type="checkbox"/> Head area min. 30 m ²		<input type="checkbox"/> Block area min. 50 m ²		<input type="checkbox"/> Show area*	
	until 30. 06.	from 01. 07.	until 30. 06.	from 01. 07.	until 30. 06.	from 01. 07.	until 30. 06.	from 01. 07.	until 30. 06.	from 01. 07.
size of area 4 - 15 m ²	58 €	72 €	61 €	76 €					22 €	28 €
size of area 16 - 29 m ²	52 €	64 €	55 €	68 €						
size of area 30 - 49 m ²	45 €	56 €	48 €	60 €	52 €	64 €				
size of area over 50 m ²			42 €	52 €	45 €	56 €	48 €	60 €		

Desired size of the exhibition area: m² Desired size of the show area: m² Desired dimensions of the entire area: m Length x m Depth

REGISTRATION FEE 60 € Purpose of the show area: (if is required)

WARNING: Please mark off the desired exhibition area location. The final size and location type of exhibition area depends on the individual planning of the hall. The prices listed are for 1 m² and include floor rental without building walls!

*Maximum 100 % of ordered exhibition area. The allocation of the show area is solved individually based on the planned purpose of area.

CO-EXHIBITOR

Company name	Contact person
Street and number	Town, Postcode, Country
Country	Telephone
E-mail	WWW
Co-exhibitor registration fee of 120 € for each co-exhibitor will be charged to the main exhibitor. Fee includes two exhibitors' passports and co-exhibitor's listing in an interactive online catalogue.	

Quoted prices are without VAT 21%. Foreign exhibitors coming from an EU-Member State and at the same time VAT payers are not charged for VAT.

SIGNATURE

I have met and I agree with the terms of participation in the Fair Model Hobby 2019 and I agree to the processing of personal data

Date, Stamp	Name in capital letters	Signature
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EXHIBITOR

Company name	Contact person
E-mail	Mobile phone

STAND BUILDING

Basic stand building: m² 18 € Carpet m² 7 € Perimeter wall m 10 €

WARNING: The basic stand building or perimeter walls can be ordered separately or in a combination. The basic building of the Octanorm system already includes a perimeter wall height of 2.5 meters, plus a ceiling grid and collar to mark the exhibitor (graphics not included). The color of the carpet can be selected from the sampler. If you do not know how to plan your exposure, we will be happy to assist you.

STAND DESIGN



Legend (dimensions in centimetres)

white full wall	open side of stand	
counter	glass-topped counter	
100 50	100 50	50 50
rack	showcase	
100 50	100 50	50 50
table	chair	spotlight
80 80		
socket	folding doors	curtain

INFORMATION: In a 1x1 cm raster (scale 1 cm = 1 meter), draw the perimeter walls of the stand of the selected size with the open side (open sides) and selected stand equipment. The legend and offer below do not list all the elements we offer. For a complete offer, do not hesitate to contact us. For example, you can add a text to the plan with a refinement of the parameters. We handle each building individually. Your design will serve as the basis for the final project. We will consult you on any ambiguity.

EQUIPMENT

	EUR	pc		EUR	pc		EUR	pc
counter 100x100x80	19		lockable doors of counter	5		divid. glass wall 100x250, plinth 80	21	
counter 100x50x80	16		rack, 4x shelves 100x50x250	25		divid. glass wall 50x250, plinth 80	19	
counter 50x50x80	15		rack, 3x shelves 100x50x250	22		folding doors	27	
counter 100x100x100	20		rack, 4x shelves 50x50x250	20		curtain 100	6	
counter 100x50x100	17		rack, 3x shelves 50x50x250	19		ELECTRICITY		
counter 50x50x100	15		shelf 100x30	3		LED spotlight 12 W, equival. 100 W	11	
bar counter 100x100x110	21		shelf for TV 100x50x20	9		halogen lamp 500 W	17	
bar counter 100x50x110	18		showcase 1x shelf 100x100x250	76		socket	5	
bar counter 50x50x110	17		showcase 1x shelf 100x50x250	56		FURNITURE		
counter glass-topped 100x100x100	26		showcase 1x shelf 50x50x250	48		bar stool	10	
counter glass-topped 100x50x100	22		glass shelf 100x100	6		chair	8	
counter glass-topped 50x50x100	20		glass shelf 100x50	5		table 80x80	11	
counter's shelf 100x100	4		glass shelf 50x50	4		rounded table r 80	11	
counter's shelf 100x50	3		wall coat-hanger	6		coat stand	6	
counter's shelf 50x50	3		inside (dividing) wall 100x250	8		waste bin	3	

SIGNATURE

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Date, Stamp

Name in capital letters

Signature

EXHIBITOR

Company name	Contact person
E-mail	Mobile phone

ELECTRICITY CONNECTIONS

<input type="checkbox"/> 2 kW (230 V) 140 €	<input type="checkbox"/> 3 kW (230 V) 160 €	<input type="checkbox"/> 5 kW (2+3 kW) (230 V) 216 €	<input type="checkbox"/> 6 kW (3+3 kW) (230 V) 244 €
<input type="checkbox"/> 9 kW (16 A / 400 V) 296 €	<input type="checkbox"/> Distributor 16 A (for connection 9 kW) 48 €	<input type="checkbox"/> Electricity connection for refrigerator (max. 400 W) (can't be ordered separately, operation 24 hours) 40 €	

INFORMATION: The price includes a mandatory revision of the electricity connection and normal consumption during the fair day. Connections, except for the refrigerator circuit, are not in operation out off the opening hours of the fair. If you are interested in connecting electricity with higher consumption, please contact us.

INTERNET CONNECTION

<input type="checkbox"/> LAN max. 5/5 Mbps (connection by cabel RJ45) 68 €	<input type="checkbox"/> WiFi max. 3/3 Mbps (IEEE 802.11a/n/ac - 5 GHz) 40 €	Any other connected device (LAN or WiFi, price per pc) 24 € <input type="checkbox"/> pc
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WATER AND DRAIN CONNECTION

<input type="checkbox"/> Water / drain connection (incl. normal consumption of water) 160 €	<input type="checkbox"/> Filling and draining the pool 48 €	Water for pool (price per m ³) 10 € <input type="checkbox"/> m ³
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ENTRY

Exhibitor's passport (extra order, price per pc) 8 € <input type="checkbox"/> pc	Honorary invitations for partners (valid on October 25 th or 26 th , 2018) <input type="checkbox"/> pc	Assembly's passport (free of charge in any number) <input type="checkbox"/> pc
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WARNING: The exhibitor is entitled to a certain number of exhibitor's passports and honorary invitations free of charge, see the commercial terms of the fair. Order only extra passports, if needed. The exhibitor's passport is valid for the entire duration of the fair. Honorary invitations are valid for one person on the given days and are invoiced according to reality, ie according to really used invitations, regardless of the number of ordered (distributed) pieces. The price for one really used honorary invitation is 4 €. The exhibitor will receive the used invitations after the end of the fair. Assembly's passports are required for entry to the fairground during building-up and dismantling of stands (see schedule of the fair), both exhibitors and their contractors. Exhibitor's and assembly's passports will be handed over during the registration at the fair.

PARKING

Parking card - four days (valid for one lic. No) 30 € <input type="checkbox"/> pc	Parking card - one day (valid for one lic. No) 10 € <input type="checkbox"/> pc	Assembly's parking card (free of charge in any number) <input type="checkbox"/> pc
Night parking - price per 1 night in the fairground (car up to 3,5 tons or trailer of car) 12 € <input type="checkbox"/> pc	Night parking - price per 1 night in the fairground (car/truck over 3,5 tons or truck trailer) 22 € <input type="checkbox"/> pc	

WARNING: The parking card entitles the exhibitor to enter and park in the fairground during the operating dates of fair without restrictions on entrances and exits. Parking in the fairground out off the operating dates of the fair is only possible with valid night parking at a reserved area. The assembly's parking card is necessary for the entrance to the fairground at the time of build-up and dismantling (see operating dates of the fair), both exhibitors and their suppliers of construction. Exhibitor's and assembly's parking cards will be handed over during registration at the fair.

STAND CLEANING

General cleaning of the stand before the fair starts, incl. cutting of carpet cover films (price per m ²) 1 € <input type="checkbox"/> m ²	Daily cleaning of the stand during the fair (carpet hoovering, emptying waste bin, price per m ²) 2 € <input type="checkbox"/> m ²
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SIGNATURE

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Date, Stamp	Name in capital letters	Signature
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1. ORGANIZER AND ORGANIZED EVENT

The organizer of fair Model Hobby (hereinafter EVENT) is company DART Ltd., office: V Olšínách 2300/75, 100 00 Praha 10, Czech Republic, TAX ID NR. CZ45809470 (hereinafter DART).

2. EXHIBITOR

Corporations or individuals, who DART confirmed participation at EVENT (hereinafter EXHIBITOR).

3. PARTICIPATION IN THE FAIR

- 3.1. The EXHIBITOR sends to DART properly completed application for admission.
- 3.2. DART issues to EXHIBITOR the advance invoice according to point 4.1.
- 3.3. **By payment of the advance invoice is established between the DART and EXHIBITOR contractual relationship and DART confirms to EXHIBITOR participation at EVENT.**

4. INVOICING AND PLACING OF EXHIBIT AREA

- 4.1. EXHIBITOR will receive the first advance invoice for payment of ordered space, that is in height of:
 - 4.1.1. 50% by sending the application to DART until **June 30th, 2019**,
 - 4.1.2. 100% by sending the application to DART after **July 1st, 2019**.
 - 4.1.3. The 1st advance invoice will always include the „registration fee“.
- 4.2. After received payment of the 1st advance invoice will DART confirm to EXHIBITOR the participation at EVENT. After that will DART issue the 2nd advance invoice for payment of remaining ordered space, including deducting any discount on renting the exhibition area. **The settlement of whole ordered space, including registration fee, is the term for assignment of ordered space.** The priority of the placement is offered to the EXHIBITORS according to the deadline of binding confirmation of participation and adherence to the payment deadlines on advance invoices.
- 4.3. Allocated space must be not hired to any third party. Exception is the joint participation of several companies in a single exposition. In this case, the EXHIBITOR shall pay for each additional company (hereinafter CO-EXHIBITOR) established registration fee in full charge.
- 4.4. If the advance invoices are not paid by due date, it is a breach of contractual obligations and **DART is authorized to withdraw from the contract and demand on the contractual penalty according to point 6.**
- 4.5. If the EXHIBITOR orders the service (technical connections, equipment or construction of stand, etc.), the DART will issue 3rd advance invoice for payment of the ordered services in full charge. **Payment in the due date stated on the invoice is a condition for the provision of the ordered services.**

5. RENTAL OF EXHIBITION AREA, REGISTRATION FEE

- 5.1. Price of renting the exhibition area is specified in the application. Rent is determined by the size of the area and initiated each ordered square meter will be charged as a whole. Rent is set at the time of preparation, proper EVENT and disposal, and it includes: exhibition floor area, basic lighting, heating, fire protection, cleaning area out of stands, general night guarding of the fairground, operation of toilets and promotion of EVENT.
- 5.2. EXHIBITOR is allowed to occupy for his presentation only the ordered space. **If EXHIBITOR occupies the non-ordered space, is obliged to pay for this area on the spot and in cash. In this case the price can be burdened by surcharge of 100%.**
- 5.3. The registration fee of EXHIBITOR includes: entry into orientation and information system of the EVENT, exhibitor's passports (EXHIBITOR will obtain two certificates for stand up to 10 m² and then one other for each 10 m² of rented area, the maximum number of certificates for one each stand is 20), 10 pieces of honorary invitations for business partners.
- 5.4. The registration fee of CO-EXHIBITOR includes: entry into orientation and information system of the EVENT and 2 pieces of exhibitor's passports.

6. PAYMENT AND PENALTY TERMS

- 6.1. EXHIBITOR agrees to pay all invoices within DART due date stated on the invoice. In case the EXHIBITOR does not pay the invoiced amount by the due date stated on the invoice, the parties agree a contractual penalty of 0,1 % for each day of delay from the time the unpaid amount.
- 6.2. In case that the EXHIBITOR cancel the participation at EVENT, rental amount paid is not refundable and remains to DART as contractual penalties, or cancellation fee:
 - 6.2.1. If the participation is canceled after **June 30th, 2019** is a contractual penalty 50% of the ordered space rental,
 - 6.2.2. If the participation is canceled in less than 2 months before EVENT is a contractual penalty in full amount of the rent.
 - 6.2.3. Registration fee forfeits always in full amount.

7. SECURITY AND INSURANCE

- 7.1. The EXHIBITOR is not allowed to store and use any inflammable and radioactive matters, explosives, poisons and other unhealthy stuff neither on his exhibition space area nor in other Fair territory. The EXHIBITOR is obligated to observe valid technical, fire and security regulations. The DART is not responsible for loss, destruction or any damage of showpieces, equipment and fitting of stands, goods, packaging and wrapping materials of EXHIBITORS on the fairground regardless of the fact if the loss, destruction or other damage arises during installation, transport or in the time of the EVENT. The EXHIBITORS are suggested to insure all showpieces and the materials listed above both of them and theirs CO-EXHIBITORS for whole duration of their presence on fairground against any possible danger.
- 7.2. If the EXHIBITOR will run his products, must be this operation secured and protected, so the EXHIBITOR can't cause damages health or property of visitors, to next EXHIBITORS, or property of fairground and DART. EXHIBITOR is allowed to run his products at area, which has ordered. **The EXHIBITOR, who will run his products outside defined exhibition space, can be imposed by penalty up to of EUR 2.000.**
- 7.3. The level of noise at exposition should not exceed 70 dB (A).
- 7.4. The cost of any fees from recorded music on exposition must be paid by the EXHIBITOR himself.

8. OPERATING TERMS

- 8.1. Except for given EVENT operational time and presuming interval of time for stands supply, the stay in fairground is forbidden. The directions of the DART workers and safeguard service should be respected.
- 8.2. Placement of billboards, placards and banners as well as distribution of printed or other materials is allowed only for remuneration after discussion and agree of the DART.
- 8.3. After the date of installation beginning any changes concerning the order of technical services, construction and stand equipment demanded by EXHIBITOR will not be arrange before fulfillment of properly ordered orders of work and services by the other EXHIBITORS. Those subsequent orders of work and services could be burdened by surcharge up to 100 % of calculated price by the DART. Payment will be done cash by EXHIBITOR on place.

9. DATA FOR REALIZATION

- 9.1. EXHIBITOR has the right to order the stand construction and other services related to the equipment of the stand at any implementing company. EXHIBITOR has the right to use his own stand and equipment. The EXHIBITOR is obliged to inform DART about this fact.
- 9.2. Connections of electricity, water and the internet can only be ordered by the EXHIBITOR at DART at a specified date before the EVENT. Extra orders may be subject to a surcharge of up to 100% of the calculated price.
- 9.3. The maximum stand height, including hoardings, is 3 meters, exceptions allowed only by DART. Stand must meet fire protection conditions. Storeyed stands already in the project stage must be submitted to DART for approval.
- 9.4. EXHIBITORS who order the stand construction from DART will submit their requests by the date specified on the form provided for them.
- 9.5. The EXHIBITORS, who provide the stand installation themselves, will deliver the binding projection of the stand to the DART before **August 31st, 2019** (the front view and ground plan) with all vertical dominants and hoardings including the stand orientation in the framework of ordered space with marked electricity and water supply.
- 9.6. In the case of not delivering of relative documentation before demanded deadline, the EXHIBITOR risks possible complications concerning the stand realization in the framework of ordered space and potential consequent financial expenses in connection with electricity and water supply and drain relocation.
- 9.7. The EXHIBITOR or the authorized company is not allowed to dismantle the stand before the official end of the EVENT. **If the EXHIBITOR starts with dismantle or leaves the EVENT before the official end, the contractual parties arrange penalty in height of 50% from whole rented space.**
- 9.8. EXHIBITOR is responsible for the exhibition area and all equipment rented by DART and is obliged to hand over intact at the end of the EVENT. If the EXHIBITOR damages the exhibition area, the fairground or borrowed equipment by DART, is liable to pay the damages in full to DART.

10. CHANGES AND COMPLAINTS

Any additional changes are binding only if validated on paper by both sides. Every complaints of EXHIBITOR against the EVENT organizer and his suppliers during installation and the EVENT run should be submitted to the project manager of the EVENT on paper, or to his commissioned deputy until the end of the EVENT. Particular claims could be submitted on paper up to 2 weeks after the EVENT finish. All claims expire 6 month after the EVENT finish.

The protection of your personal information is important to us. At DART s.r.o., with its registered office in V Olšínách 2300/75, Strašnice, 100 00 Praha 10, ID no.: 45809470, registered in the Commercial Register maintained by the Municipal Court in Prague, Section C, Insert 12367 (hereinafter DART), we undertake to protect the personal data.

On this site, you'll find information about why, when, how, and what DART personal data is processing. You will also find a way to contact us if you have any questions regarding the processing of your personal data or how to correct your personal information.

We may change the Privacy Statement in some circumstances and update it.

We undertake to take all measures to prevent the misuse of personal information you provide to us. We will process your personal data only in the case of the existence of a legal title for the processing of personal data.

BASIC TERMS AND INFORMATION

The processing of personal data is governed in particular by Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of individuals with regard to the processing of personal data and on the free movement of such data and repealing Directive 95/46 / EC (General Regulation protection of personal data), hereinafter referred to as "GDPR".

PROCESSING OF DART PERSONAL DATA

Why does DART process personal data?

DART is the organizer of fair events. Certain personal information is necessary for the purpose of creating an order / application for a particular event, or for the purpose of sending news about the events organized by us. We do not need to disclose other personal information to you, it is strictly necessary for the provision of your services. But if you decide to tell us, we can do more for you.

What personal data do we process?

In the table below, you'll learn what personal information we need to know about a specific service.

PROCESSED PERSONAL DATA

Signing up for a fair

- a) first name
- b) surname
- c) postal address
- d) e-mail address
- e) telephone number
- f) billing address

Sending of commercial notices

- a) first name
- b) surname
- c) e-mail address

Competitions with DART

The list of required personal data is always given in the terms of each competition. However, the following personal data are processed most frequently:

- a) first name
- b) surname
- c) date of birth (age)
- d) e-mail address

Visit of fair events web sites

- a) IP address
- b) cookies

SHARING PERSONAL INFORMATION

We do not share your personal information with any other person. In some cases, we need to share your personal information with government agencies. We pass on your personal information to these folders on the basis of a statutory duty, if stored.

TIME OF PROCESSING OF PERSONAL DATA

The latest processing time for personal data

The most recent processing of personal data we apply to DART is 10 years from the date when the legal relationship between the data subject and the DART was terminated, or 10 years after the end of the taxable period in which the transaction occurred. The stated processing time follows from Czech Act No. 89/2012 Coll., the

Civil Code, as amended, or from Act No. 235/2004 Coll., on Value Added Tax, as amended. The reason for such processing is the legal duty or legitimate interest of DART. After this time, all your personal information will be deleted.

Other time of processing of personal data

If you contact us with inquiries or in case of normal communication with us, we will delete your personal information much earlier than in the above mentioned deadlines. We will keep your personal information for as long as necessary for the purposes of our Privacy Policy, or to comply with statutory obligations.

COOKIES AND OTHER TRACKING TECHNOLOGIES

During a visit to the fair events website, you automatically get one (or more) cookies on your computer, which are primarily used to enhance your comfort and optimize our services. For more information, visit the fair's website.

ENFORCEMENT OF DATA SUBJECTS' RIGHTS

Right to information

We respect the principle of transparency of the processing of personal data. In line with this principle, we are committed to providing data subjects with information about the processing of their personal data. If you would like to know what personal data we generally process about you, you can request it by sending an e-mail to info@dart-expo.cz.

To find out what specific personal data we are processing about you, you can contact us here, but also specify which specific information you require. For a list of the information you are entitled to, see GDPR Articles 13 and 14. If you do not disclose to us your specific requirements, we will, at your request, be regarded as general under the previous paragraph. Please note that if we are not able to verify your identity electronically or if you have reasonable doubts about your identity, we ask you to submit your ID at the DART office. We only exclude that we will not provide your personal information to a person who is solely responsible for you.

We will process your requests in the shortest possible time. Depending on the complexity and extent of the request, it may take several weeks for it to be settled.

Right to rectification

If you find that some of the personal data we process about you are incorrect or outdated, please notify us by sending an e-mail to info@dart-expo.cz. Even in this case, we will ask you to provide an ID at the DART headquarters. This is the only way to ensure that your personal information is not tampered with.

Withdrawal of consent to personal data processing and right to be forgotten

Further processing of your personal data, which is carried out on the basis of consent to the processing of personal data, can be avoided at any time. You have to withdraw consent to such processing.

You can also use your right to be forgotten. In this case, we will delete all your personal data we process. Exceptions are cases where processing takes place from a statutory duty or due to our legitimate interest. In this case, we also require the identification of the data subject rather than the deletion of personal data.

Both cases can be implemented only by sending a request to the e-mail address info@dart-expo.cz